*Via Fax (404-624-7529) or Regular Mail*

Georgia Department of Public Safety

Attn: Open Records Unit

PO Box 1456

Atlanta, GA 30371

Re: Accident date:

 Report No.:

 Involved Parties:

 DVD #:

Dear Open Records Unit:

Pursuant to the Georgia Open Records Statute (O.C.G.A. § 50-18-70 et seq.), you are hereby requests to make available for review and copying all files, records, and other documents in your possession that refer, reflect, or relate to Traffic Crash Report # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. This includes all photographs, video recordings, notes, reports, and filings.

If this request is denied in whole or part, I ask that you cite in writing the specific statutory exemption upon which you have relied, as required by law. I also ask that you release all separate portions of otherwise exempt material. Prior to preparing the requested item, I ask that you contact myself to inform me of the cost for these items as required by Georgia law if they are above $25.00.

You mail email, fax, or mail your response.

 Sincerely,

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